

Village Announcements

- ALL dogs within the Village must be licensed. Please come into the Clerk's office & license your pooch!
- For the latest Village information, see our website: www.dorchesterwi.com
- Park Memberships are now available for only \$10/year! Send your payment to PO Box 345.

Village of Dorchester Finance Committee Meeting

Date: April 4, 2016 (Monday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by Chairperson Schauer at 6:45 pm.
2. In attendance were Chairperson Schauer, Trustee Cook, Trustee Derrico, and Clerk-Treasurer Ruge.
3. After discussion and review, a motion was made by Trustee Derrico, seconded by Trustee Cook to approve the bills and vouchers from March 2016. Motion carried 3-0.
4. Motion was made by Trustee Cook, seconded by Trustee Derrico to adjourn the meeting. Motion carried 3-0. Meeting was adjourned at 6:55 pm.

Brooke Ruge, Clerk-Treasurer

VILLAGE OF DORCHESTER BOARD MEETING

**DATE: Monday, April 4, 2016, immediately following Public Hearing on CDBG application
Clerk's Office, 228 W. Washington Ave, Dorchester WI**

Minutes:

1. Meeting was called to order at 7:09 pm by President Rau.
2. The Pledge of Allegiance was said.
3. The following board members were present; President Rau, Trustee Underwood, Trustee Cook, Trustee Schauer, Trustee Derrico, and Trustee Schwoch. Trustee Seubert was absent. Also in attendance were PW Supervisor Dean Faude, Water/Sewer Manager Rick Golz, Police Chief Gary Leichtman, Todd Trader – MSA Professionals, Christian Parker – TP Printing, and Clerk-Treasurer Ruge.
4. There was no public input.
5. President Rau stated that there will be a note added to agenda item #12 the March 2, 2016, minutes to guide readers to seek out the March 21, 2016, minutes for further clarification of what was decided by the board for this particular topic. A motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve the minutes from March 2, 2016, and March 21, 2016, with changes as noted by President Rau. Motion carried 6-0.
6. After review, a motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve the March 2016 Audit Report. Motion carried 6-0. The April 2016 Audit Report was distributed.

7. Chief Gary Leichtman stated that they have finished training in Madison for the new digital citations. Also, the new squad car is being prepped and hopefully will be up and running soon.
8. Public Works supervisor Dean Faude stated that they had to put a new starter in the tractor, and are getting the sweeper ready. They have been looking at some draining issues on Kennedy Avenue and thinks that they may need to look at installing some drain tile and a catch basin in that area. Also, getting some quotes to be able to raising curbs in a few areas around the village.
9. President Rau stated that since starting the summer rec program back up it was well attended the first couple of years, but attendance had dropped off significantly last year. Clerk-Treasurer Ruge stated that with about 18 kids signed up, not more than 12 showed up on a given day, and by the end of the summer we were down to only 5 kids showing up regularly. This item will be discussed further at next month's meeting, after we can determine what type of applicants we have to run the program and work part-time for the public works department.
10. President Rau stated that the part-time help we had for the public works department will not be returning this year, so we should look to hire additional help again. After discussion, a motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve placing an ad for summer help. A priority will be given to anyone that would be willing and able to run the summer rec program and help with mowing and various other duties. Motion carried 6-0.
11. Rick Golz stated that, while working on the stripping tower, it was noted that some of the bolts are starting to leak slightly. He will obtain some quotes from vendors to replace all bolts. Also, with the weather conditions recently we are not allowing any outside waste to be dumped into our ponds until further notice.
12. Todd Trader, MSA Professional Services, was here to discuss various funding options for upcoming street projects for the village. A complete listing of cost estimates and funding options is available in the clerk's office for review if interested.
13. Todd Trader stated that he needed to know exactly what project the board wanted listed on the CDBG application. It needs to list a specific area and can list an alternative if plans need to change. A motion was made by Trustee Schauer, seconded by Trustee Schwoch, to list all of S. 2nd Street, along with the 200 block of W. 1st Avenue, with the 100 block of W. 1st Avenue as the alternative. Motion carried 6-0.
14. In order for MSA Professional Services to be available to help with various aspects of our TIDs in the village, they are requesting a contract be signed to allow them to charge for their time. Todd Trader stated that nothing would be billed under this contract without them asking for prior approval, but the contract needs to be in place. A motion was made by Trustee Schauer, seconded by Trustee Underwood, to approve the TID Services contract with MSA Professional Services for \$1,500.00. Motion carried 6-0.

15. Village wide garage sale dates have varied the past few years, but there is a weekend after school is finished and before Dorchester Days that would work this year. A motion was made by Trustee Schwoch, seconded by Trustee Underwood, to hold the Village Wide Garage Sales on Thursday, June 9, Friday, June 10, and Saturday, June 11, 2016. Motion carried 6-0.
16. President Rau stated that the fire department consolidation members are asking for additional funds to pay attorney fees associated with starting the combined district. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the payment of \$250 to the United Seven Fire District. Motion carried 6-0.
17. Discussion was held on needing to appoint a representative to the board for the creation of the United Seven Fire District. Trustee Schauer is not eligible because she is an EMT, but it needs to be an elected official. A motion was made by Trustee Schwoch, seconded by Trustee Underwood to appoint President Rau as the representative and Trustee Cook as the alternate to serve on the board for the United Seven Fire District. Motion carried 6-0.
18. President Rau stated that Clerk-Treasurer Ruge has completed 2 years of a training program, leading to certification, through the UW Green Bay; it takes 3 years to complete the treasurer course, and 1 year to finalize the clerk's course. A motion was made by Trustee Derrico, seconded by Trustee Schauer, to send Clerk-Treasurer Ruge to the Clerk & Treasurers Institute in Green Bay from July 11-15, 2016, for a cost of \$469, plus hotel and meals. Motion carried 6-0.
19. President Rau stated that there have been numerous meetings discussing the address changes in the village, and it is time to set a timeline for the changes to be implemented. After discussions with the post office, it seems that the new addresses will be linked to the old ones for a period of 18 months. A motion was made by Trustee Cook, seconded by Trustee Underwood, to make changes effective as of July 1, 2016. The clerk's office will send out letters to all businesses and residents affected with their new address for them to make necessary changes. Motion carried 6-0.
20. Ordinance 206: Regulating the Display of Home & Business Address Numbers is being tabled until the June meeting to allow residents time to get the new addresses posted at their property.
21. A registered sex offender has filed an appeal to Ordinance 204 asking for permission to play Frisbee golf at our local park. He has been using our park in the past few years, but since we enacted this ordinance it would prohibit him from using our facilities. His appeal letter states that he has served 12 years of his 15 year probation without incident and he would always have a chaperone with him at the park. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to approve Jon Czappa's appeal and allow him to play Frisbee golf at the Dorchester Park with a chaperone present, as long as he does not loiter in the park before or afterward. Motion carried 6-0.
22. Chief Gary Leichtman stated that he had sent a letter to property owner in the village that was not signed for. Per our attorney, this is acceptable for contact, but she suggested we make contact with

another uncertified letter, or in person. Based on the wording of Ordinance 200, the board needs to determine the amount of the citation. Chief Leichtman would like to make the amount the same as the citations that were issued last year for the same property. A motion was made by Trustee Schauer, seconded by Trustee Cook, to issue citations in the same amount as last year if cleanup is not being done. Motion carried 6-0.

23. President Rau stated that there will be a Public Hearing on Tuesday, April 19, 2016, at 7:00 pm at the clerk's office to discuss changes to the Village Zoning Ordinance. The annual organizational meeting will be held at 6:30 pm with a short board meeting held as soon as the public hearing is completed.

24. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to adjourn the meeting. Motion carried 6-0. Meeting was adjourned at 8:55 pm.

Brooke Ruge, Clerk-Treasurer